



Carlow County
Enterprise Board

Training & Development EXTRA 2009

Each year approximately 1300 individuals and small businesses avail of the training, enterprise clinics, networking and mentoring provided by Carlow County Enterprise Board. Our training and development programmes are efficient in terms of both cost and time and are practical and hands on so that the participant can easily apply the learning outcomes to their business.

“Our goal is to provide to the micro-business, the type of training and management development it needs” said Michael Kelly, Chief Executive Officer of Carlow County Enterprise Board. “Our clients are experts at what they do, but there may be some gaps in their knowledge of accounts, marketing, taxation, etc and we respond to this with short practical training courses and clinics”

This brochure provides details of our current list of courses. Please note that, based on demand, we also run various once-off seminars that may not be listed. If you would like to be included on our regular mailshots about upcoming events, please send your email address to:

enterprise@carlow-ceb.com

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O'Brien Road, Carlow

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Date	Duration	Course Name	Venue	Participant Fee	Course Time	Select <input checked="" type="checkbox"/>
November						
10.11.09	1 ½ Days	Blogging for Small Business	Enterprise House	€20.00	9.30am-5.30pm / 9am-1pm	<input type="checkbox"/>
11.11.09	1 Morning	Pricing Goods & Services	Enterprise House	€50.00	9.30am - 1.00pm	<input type="checkbox"/>
16.11.09	5 Afternoons	Thesaurus Computerised Payroll	Enterprise House	€100.00	2.00pm - 5.00pm	<input type="checkbox"/>
16.11.09	3 Days	Occupational First Aid	Enterprise House	€20.00	9.30am-5.00pm	<input type="checkbox"/>
16.11.09	5 Days	Alarm Installation Course	Seven Oaks Hotel	€20.00	9.30pm - 4.30pm	<input type="checkbox"/>
17.11.09	6 Evenings	PC for Small Business - Level 2	CRISP Centre Carlow	€20.00	2.00pm - 5.00pm	<input type="checkbox"/>
18.11.09	1 Day	Occupational First Aid Refresher	Enterprise House	€75.00	9.30am - 5.00pm	<input type="checkbox"/>
18.11.09	1 day	Using the Media to Promote your Business (Advanced)	Dolmen Hotel	€50.00	9.30am - 5.00pm	<input type="checkbox"/>
18.11.09	6 Mornings	PC for Small Business - Level 1	CRISP Centre Carlow	€20.00	9.30am - 1.00pm	<input type="checkbox"/>
24.11.09	1 Day	Communications for Business Success	Leighlinbridge	€50.00	9.30am - 5.00pm	<input type="checkbox"/>
24.11.09	7 Days	Care Giver's Programme	Seven Oaks Hotel	€20.00	9.30am - 4.30pm	<input type="checkbox"/>
24.11.09	3 Days	Start Your Own Business Course	Seven Oaks Hotel	€20.00	9.30am - 4.30pm	<input type="checkbox"/>
26.11.09	4 Days	SAGE Computerised Accounts	Enterprise House	€20.00	9.30am - 1.00pm	<input type="checkbox"/>
December						
9.12.09	Lunch Seminar	Networking for Success... Essentials in making your mark at a network event	Enterprise House	FOC	12.30-2.00pm	<input type="checkbox"/>

Booking Form (please complete and return with appropriate fee)

Name:

Address:

Phone:

Mobile:

Email:

Business Sector:

Have you any Special Requirements?

